

**DEPARTMENT:** ALL APPLICABLE  
**CLASSIFICATION:** NON-COMPETITIVE COUNTY & CITY OF NORTH TONAWANDA  
**APPROVED:** JANUARY 23, 2025

## **GROUNDSKEEPER II**

**DISTINGUISHING FEATURES OF THE CLASS:** Incumbents are responsible for performing skilled grounds maintenance work on municipal properties including grounds, lawns, recreational areas and facilities. Responsibilities also include minor building and equipment maintenance. This work requires the operation of motorized equipment and the ability to lift more than fifty (50) pounds. Work is performed as directed by superior usually leaving details to be worked out by this class. Immediate supervision may be exercised over the work of groundskeepers or laborers. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

1. Directs and participates in maintaining and caring for grounds; planting seeds, bulbs, tree seedlings; weeding; pruning trees and shrubs; maintaining flowerbeds; trimming hedges; mowing, rolling, re-seeding and fertilizing lawns; spraying chemicals on infected plants, trees, etc;
2. Operates a variety of motorized equipment, such as tractors, mowers, graders, rollers, and snowplows, in order to maintain grounds and recreational areas, including tubing hills and skating rinks;
3. Maintains park buildings and performs necessary repairs;
4. Removes paper and litter from grounds and cleans park grounds, restrooms, and recreational areas including tubing hills and skating rinks;
5. Makes minor repairs to grounds related equipment including sharpening blades and cutters, engine tune-ups, and other preventive maintenance;
6. Digs ditches and cleans filter beds;
7. Shovels snow from sidewalks, driveways, steps and building entrances, spreads salt and sand, and may operate a pick-up or dump-truck to plow snow;
8. Performs inside manual work as required such as janitorial work including picking up refuse, painting and general maintenance;
9. Maintains recreational facilities in usable condition including ball-fields, wading pool, pools, tubing hills, skating rinks, etc.;
10. Assists in the construction of fireplaces, tables, new piers, and other facilities;
11. Provides training to and supervises the work of groundskeepers, laborers, and seasonal staff from all parks;
12. Implements safety protocols and procedures, monitors compliance, and ensures that assigned workers adopt safe work habits;
13. May be assigned to cut and remove brush and trees;
14. When assigned, applies pesticides in accordance with NYS Department of Environmental Conservation (DEC) Rules and Regulations;
15. May be assigned to perform inside manual work such as painting and general maintenance when the weather does not require the performance of outdoor duties;
16. When assigned, must maintain and monitor the operation of pool pumps, chemicals, etc. with a valid Pool Operator License.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Thorough knowledge of grounds maintenance practices and techniques; thorough knowledge of the operation of motorized equipment used in the maintenance of parks, lawns, recreational facilities and grounds; skill in trimming and removing brush and trees; ability to operate commercial grade motorized equipment used in the grounds maintenance activities; ability to operate chain saws; ability to implement and adhere to safety precautions when operating potentially harmful tools and/or equipment; ability to follow written and oral instructions; ability to lift more than fifty (50) pounds; ability to train and supervise the work of subordinates; willingness to perform routine, sometimes strenuous, manual work; physical endurance; willingness to work varying shifts and schedules; willingness to work in adverse weather conditions; sound judgment; integrity; initiative; honesty; physical condition commensurate with the demands of the position.

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## **GROUNDSKEEPER II CONTINUED**

### **MINIMUM QUALIFICATIONS:**

### **PROMOTIONAL QUALIFICATIONS:**

Two (2) years of permanent status in the non-competitive position of Groundskeeper.

**OPEN-COMPETITIVE:** Graduation from high school or possession of an equivalency diploma **and** two (2) years of full-time paid experience in large-scale grounds maintenance work which involved the operation of commercial grade motorized equipment **and** six (6) months verifiable, paid experience in snowplowing using a pick-up truck.

**NOTE:** Verifiable paid part-time employment will be pro-rated to meet the snowplowing experience requirement.

### **SPECIAL REQUIREMENTS AT TIME OF APPOINTMENT AND DURATION OF EMPLOYMENT:**

1. Must possess a valid New York State Drivers License;
2. When assigned to apply pesticides, must possess a DEC approved Pesticide Applicators License;
3. When assigned to pool maintenance, must possess and maintain Pool Operator License.